

Urbana Welfare Association**MINUTES OF MEETING- MOM NO.23****DATE -14th.May, 2021
Virtual Meeting****Time: 7:30pm**

NO			ATTEND		CONTACTNUMBERANDEMAIL	
1	Archana Sinha	DAS	P		9163164510	mail2dr.archana@gmail.com
2	Tarun Kumar Basu	TKB	P		9163689662	tkbasu2000@yahoo.com
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P- PRESENT 12, A - ABSENT 2 , E -EXCUSED 2, PROXY 3

MINUTES OF MC MEETING (VIRTUAL) HELD ON 14.05 2021

No	Details	Action by
1	<p><u>OPENING OF MEETING:</u></p> <p>TKB opened the Virtual meeting by welcoming the members. TKB presented before the MC MoM dated 4th, May, 2021 and it was approved.</p>	
2	<p><u>FINALIZATION OF AUDIT COMPLIANCE COMMITTEE:</u></p> <p>Dr. Archana Sinha(DAS) informed the members that three members are identified, approached and consent of there are received. They are (1) Mr. Raja Sarogi (2) Mr. Ankit Choudhary (3) Ananya Chowdhury. House approved the names. TKB will officially communicate them about their appointments. Members appreciated the efforts taken by Dr. Sinha.</p>	
	<p><u>AMENDMENTS, STATUS / FINALIZATION OF AMENDMENTS, CHANGES IN THE RULE BOOK OF UWA</u></p> <p>SK was entrusted to complete the task. SK after completion of the necessary changes forwarded the new version by e-mail to members for review. Members expressed their acceptance and applauded the hard work carried out by SK. It was decided that 5-6 hard copies will be made and will be kept in UWA office for ready reference of the members.</p>	
4	<p><u>STATUS OF HANDOVER RELATED DOCUMENTS TO BE RECEIVED FROM SB</u></p> <p>Dr. Sinha informed the house that she had sent a mail requesting SB to forward the pending documents which are yet to received. DAS received reply from SB hat due to some unavoidable circumstances the delay happened. SB will forward the documents ASAP. It was decided that DAS will send reminder on Sunday if the documents are not received.</p>	
5	<p><u>APPOINTMENT OF ELECTION OFFICER</u></p> <p>DAS stated that Mr. Piyus Pandey has agreed to be the Election Officer for UWA election 2021-2022. Members discussed at length whether there should be 1-2 more persons associated with Mr. Piyus Pandey since the rule does not stipulate that additional persons should be there with Election Officer. It was resolved that it would be better to have 3 members team. DAS will approach to appropriate residents to be part of Election team. If not identified then Piyush Pandey alone will be the Election Officer.</p>	
6	<p><u>ANY OTHER MATTER:</u></p>	

Membership Drive

NT proposed that considering the forthcoming election it would be ideal to push for membership drive. This will allow more resident owners to take part in UWA election. Also this will help in our process of formation of RWA. Members welcomed the idea. It was resolved that TKB in liaison with NT will do the needful. Message will be posted in all groups along with the membership form and steps to be followed to be a member of UWA.

Health Committee:

DAS informed the house that she is in a process to procure one Oxygen Cylinder against refundable deposit of Rs. 20,000/-. No additional cost involved. Members approved the proposal and requested DAS to proceed accordingly.

DAS stated that initiative have been started to get two oxygen concentrator. Hopefully it will materialize within few days.

AA suggested that once the items are received it would be ideal to be kept at UWA dedicated store located at ground floor of Tower 7.

It was also resolved that a SOP to be prepared for the usage of these items by the residents in need. While preparing the SOP it should be considered that usage will be restricted to maximum 72 hours for each individual. Prescription from Doctor to be mandatory. VS & AA will prepare the SOP in consultation with DAS. The Draft SOP will be posted in MC group for Members view before finalization.

MEDICAL ROOM:

E mail received by TKB from UFM

TKB informed the house that an e mail has been received from Ms. Arpita Dasgupta, Facility Manager of UFM dated 14th May, 2021 tagging an email dated 11th May, 2021 sent to Dr. Deb Kishore Gupta and Dr. Archana Sinha requesting to provide them schedule of all the Doctors who are available in Medical room in order to prepare a medical bulletin which will be published in all tower groups.

She also want to get an intimation to UFM if there is any change in the roster in advance so that UFM can do the needful from their end.

The matter was discussed and members considered that such type of mail advising Health committee to provide various data totally unwanted and interference in the internal matter of UWA. It was decided a strong reply should go from UWA. It was also resolved that UWA will express their disappointment also about the fact that UFM unilaterally posted message on 6th May'21 in all official groups that the proposal of tie-up with AMRI will be taken over by UFM and UFM will finalize the deal.

TKB was authorized to prepare the draft and to be posted in MC group from, finalize and forward to UFM.

Current Status of medical room:

During the discussion Members requested DAS to inform the house about the current functioning of the medical room. DAS stated that UFM stopped the entry of Nurse to Urubana and the normal functioning of Medical room was hampered and suspended. Members requested DAS not to stop the regular services. DAS assured that she will try her best to start normal function asap. AA stated that members are having very little knowledge about the happenings in medical room. AA urged that MC to be updated with the Medical room happenings on regular basis.

Proposal for appointment of a Pediatrician

DAS stated that currently no pediatrician seating in the medical room. Residents often enquiring for Pediatrician. There is a lady Doctor who is a non-Urbanite showed her interest to seat in Urbana Medical Room. Although her consultation fee is Rs. 1000/- but she agrees to charge Rs.500/- like others. It was discussed at length. Considering current pandemic situation and ongoing negotiation with AMRI it was resolved that the proposal to be kept on hold till current situation improves and we get clear picture about

the proposal of tie-up with AMRI.
AA mentioned that it will not advisable to allow a non Urbanite doctor to use medical room as it may have many legal implications including permissions to be procured to run a commercial medical clinic, which is not the objective and intent of UWA

On the above note the meeting was adjourned at 9:00 pm

Archana Sinha

Archana Sinha - President

Tarun Basu

Tarun Basu - Secretary